

# Payroll List

For bi-weekly/semi-monthly depositors | Minnesota

## January

- \*941 Payment
- \*MW-5 Payment
- 31 Form 940 for Prior Year-Federal Unemployment
- 31 Form 941 for 4th Quarter
- 31 Form MUC MN for 4th Quarter
- 31 W-2's to Employees

## February

- \*941 Payment
- \*MW-5 Payment
- 28 4th Quarter MN Withholding Tax Return
- 28 Paper Form W-3 and Copy of W-2's to Federal Government
- If e-filing W-3 and W-2's, Due Date is 3/31

## March

- \*941 Payment
- \*MW-5 Payment

## April

- \*941 Payment
- \*MW-5 Payment
- 30 Deposit 1st Quarter Federal Unemployment If Over \$500 Liability
- 30 Form 941 for 1st Quarter
- 30 1st Quarter MN Withholding Tax Return
- 30 Form MUC MN for 1st Quarter

## May

- \*941 Payment
- \*MW-5 Payment

## June

- \*941 Payment
- \*MW-5 Payment

## July

- \*941 Payment
- \*MW-5 Payment
- 31 Deposit 2nd Quarter Federal Unemployment If Over \$500 Liability
- 31 Form 941 for 2nd Quarter
- 31 2nd Quarter MN Withholding Tax Return
- 31 Form MUC MN for 2nd Quarter

## August

- \*941 Payment
- \*MW-5 Payment

## September

- \*941 Payment
- \*MW-5 Payment

## October

- \*941 Payment
- \*MW-5 Payment
- 31 Deposit 3rd Quarter Federal Unemployment If Over \$500 Liability
- 31 Form 941 for 3rd Quarter
- 31 3rd Quarter MN Withholding Tax Return
- 31 Form MUC MN for 3rd Quarter

## November

- \*941 Payment
- \*MW-5 Payment

## December

- \*941 Payment
- \*MW-5 Payment
- 31 Calculate Lookback Period

MW-5 is Minnesota Withholding  
 941 is Federal w/h, SS w/h, SS match, Med w/h, Med match  
 MUC is Minnesota Unemployment (Employer Tax)  
 940 is Federal Unemployment (Employer Tax)

\*941 and MW-5 taxes from payrolls dated Wed., Thur., or Fri. must be deposited on or before the following Wed.

\*941 and MW-5 taxes from payrolls dated Sat., Sun., Mon., or Tue. must be deposited on or before the following Fri.

Hawkins Ash CPAs assumes no responsibility for any withholdings, penalties, and/or interest associated with noncompliance of timely payroll deposits.

If Hawkins Ash CPAs is performing these activities on your behalf, information is required prior to the dates listed.